

Job Title: Childcare Attendant

Pay: \$7.25

Job Summary: Supervises and provides a safe environment for children of members utilizing the Wellness Center facilities.

Responsibilities and Specific Performance Standards:

1. Provides care for children of parents whom are exercising or participating in programs at the Wellness Center.
2. Oversees all sign in and sign out procedures.
3. Implements age-appropriate activities for children especially physical/mental.
4. Greetes all children and parents upon arrival and departure in childcare.
5. Maintains a safe and clean environment in the Child Care area.
6. Communicates appropriately and with kindness to all children.
7. Demonstrates a caring attitude to all children.
8. Attends required staff meetings.
9. Assists with special events and family programming.
10. Follows and enforces center, hospital and personnel policies and procedures.
11. Performs other duties assigned.

Education & Formal Training

- _ Must be at least 16 years old.
- _ BLS and First Aid certification must be obtained within 6 months after hire.

Work Experience

Prefer experience caring for children of various ages up to 12 years of age.

Knowledge, Skills & Abilities Required

- _ Good verbal and written communication skills.
- _ Ability to coordinate and organize details.
- _ Ability to coordinate multiple tasks.
- _ Ability to supervise and interact positively with children of various ages.
- _ Possesses outgoing personality.

Physical Requirements

- _ Position requires minimal amount of sitting and moderate amount of walking and standing.
- _ Ability to lift children of various weights.
- _ Must be able to lift at least 50 lbs